

[Guidelines for creating a virtual poster and audio presentation for the poster](#)

A **virtual poster** is similar to a traditional paper poster. Virtual posters and accompanying audios will be uploaded to the IFTE-2022 official website and the Forum repository and will be available for electronic viewing at all times for every participant. Please note that posters are submitted only in electronic form. A virtual poster should be presented in English. When creating a virtual poster, please do not change the title and the team of authors.

Guidelines for making an audio presentation for the virtual poster

An audio presentation for the virtual poster is a unique opportunity to voice and comment on your research results. When making a presentation, it is not recommended to read the information included in the poster. The aim of the audio file is to specify and clarify the methodology, analysis methods, research stages, as well as to elaborate on the obtained data. This approach aims to generate a lively academic discussion in the virtual mode.

Frequently Asked Questions

What sections should a virtual poster contain?

– A poster should contain the following sections: introduction, research objectives, research methodology, research results, conclusions. Also, have a look at the sample posters here.

Do I need to include the logo of my university and of the IFTE-2022?

– Yes. You should include both logos. You can download the IFTE-2022 logo in this archive.

A virtual poster is...

– ... is a single page or slide in album orientation that summarizes your research.

What format should I choose?

– Microsoft PowerPoint or PDF file.

What font should I choose?

– You should use standard fonts (Arial or Times New Roman) and font size 16 or more.

The size of the file...

– ...should not exceed 1MB.

What background should I choose?

– A plain background without drawings is preferred. You should not use dark colors.

Text...

– ...should be readable and include correct headings.

What about drawings and graphs?

– All drawings and graphs should be clear. High-quality drawings and graphs are preferred.

What about virtual poster style?

– You should not overflow the virtual poster with information. It is better to focus on its quality. Please make your text understandable to every participant of IFTE-2022.

What is the deadline for sending posters and audios to them?

- The deadline is 22nd of May, inclusive..

What programme can be used to make an audio file?

- An audio file can be recorded with the help of Voice Recorder. This is a standard programme included in Windows. Besides, smartphones can come to your rescue. A voice recording programme is usually installed in modern smartphones.

What audio formats are recommended?

- .mp3, .mp4, .mpg, .avi

The size of the file...

- ... should not exceed 50 MB

How long should be the audio presentation?

- 5-10 minutes

What are file naming requirements?

- Please follow the example: Smith A. & Adams B. POSTER Title

The recording is done, what is next?

- The audio file should be uploaded to the cloud storage (Yandex Drive, Google Drive, Mail Cloud or any other similar service). Please make sure that the file can be accessed through a direct link without any restrictions and additional requests.